

Campbell High School Soccer Booster Club
Constitution & By-Laws

Article I: Name and Purpose

This Association shall be named the Campbell High School Soccer Booster Club Inc., (“CHSSBC”). It is a service club formed to develop, promote and support Campbell High School soccer without contemplation of pecuniary gain or profit.

Article II: Objectives

The objectives of the CHSSBC shall be:

- To promote interest in soccer programs at Campbell High School;
- To lend moral, volunteer and financial support to all phases of the soccer program;
- To cooperate with and work in all possible ways with the Campbell High School soccer coaches, staff and administration;
- To promote excellence in all athletic and scholastic endeavors;
- To promote, support and develop soccer at all levels both at Campbell High School and Cobb County.

Article III: Authority

The CHSSBC shall assist in furthering the soccer program as requested by the coaches but shall have no authority to dictate policies normally within the coaches’ purview.

Article IV: Membership Criteria

Membership shall be limited to dues paying individuals who share the objectives of CHSSBC and are willing to abide by its Constitution, By-laws and established rules. The principal or principal’s designee and varsity coaches of Campbell High School shall be honorary members of CHSSBC, without obligation to pay dues and are non-voting members.

Article V: Officers and Executive Board

The Officers of CHSSBC shall consist of a President, Executive Vice President, Vice President for the Boys’ Program, Vice President for the Girls’ Program, Secretary, and Treasurer.

The Officers of CHSSBC, the principal (or principal’s designee) and varsity soccer coaches shall constitute the membership Executive Board. Each member of the Executive Board has one vote. The principal or the principal’s designee, the coaching staff does not have voting rights.

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Article VI: Eligibility to Hold Office

Any member of CHSSBC whose dues are current may be elected or appointed an Officer of CHSSBC.

Article VII: Eligibility to Vote as a CHSSBC Member

Each member whose dues are current shall have the right to vote at all general meetings, annual meetings and specially called meetings.

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By-Laws

Article I: General

Section 1: Membership Qualifications

Any individual who would like to be in fellowship with CHSSBC and comply with the provisions of its By-Laws may become a member of CHSSBC by paying the Membership Dues.

Section 2: Dues

The Executive Board on an annual basis shall set dues

Section 3: Eligibility to Participate

Only Members in good standing with CHSSBC shall be eligible to participate in any general meeting or annual meeting or to serve in any of its elective or appointive positions.

Article II: Meetings

Section 1: Fiscal Year

The fiscal year shall commence on the first day of July and end on June 30th of the following year.

Section 2: Schedule

There shall be a minimum of two (2) General Meetings of CHSSBC during each fiscal year, one of which shall be designated as the Annual Meeting. The Executive Board shall set a schedule for these meetings.

Section 3: Annual Meeting Date

The Annual Meeting shall be held in the last quarter of each fiscal year.

Section 4: Quorum

The members present at a meeting shall constitute a quorum.

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Section 5: Special Meetings

The President may call special Meeting(s). Only such business for which said Special Meeting was called shall be transacted at such meeting(s).

Article III: Executive Board

Section 1: Duties

The Executive Board shall transact all business of CHSSBC, authorize disbursement of funds for approved CHSSBC expenses, consider all questions of policy, consider candidates for vacated offices, approve candidates for vacated offices, present recommendations to CHSSBC for action, develop and approve the proposed annual budget and prepare a general program for the year.

Section 2: Executive Board Meetings

Meetings of the Executive Board shall be held at the discretion of the President. Attendance at the Executive Board Meetings shall be open to all members of CHSSBC.

Article IV: Officers

Section 1: Records

Each Board Member shall maintain a record of his or her activity during their term in office. This record shall be turned over to the Executive Vice President on the last day of the fiscal year.

Section 2: Duties

President: The President shall be the Chief Executive Officer of the CHSSBC. The President shall appoint all standing and special committees, compile a preliminary budget with the assistance and approval of the Executive Board and present the budget for approval at the Annual Meeting of the Executive Board, proposed nominees to fill vacated offices and authorize disbursement of approved expenses of the Club.

Executive Vice President: The Executive Vice President shall assume all duties of the President in his or her absence. The Executive Vice President shall serve as an active assistant to the President and perform such duties as requested by the President.

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Vice Presidents: The Boys' Vice President and the Girls' Vice President shall perform the duties requested by the President and ensure that issues regarding the Boys' and Girls' respective soccer programs are represented.

Treasurer: The Treasurer shall maintain accurate and current records of all funds and disbursements, collect all monies, make all payments authorized by the Executive Board and submit a written report of itemized receipts and disbursements at each meeting of the Executive Board and at General Meetings.

Secretary: The Secretary shall maintain a record of all the proceedings at all meetings, handle all correspondence and communications for the President and Executive Board.

Member-at-Large: One Member-at-Large shall serve as a voting member on the Executive Board.

Article V: Selection of Officers

Section 1: Procedure for Election Officers

Thirty Days Before the Annual Meeting, the President shall send a communication to the membership requesting that any member who wishes to be considered for a position of the Executive Board submit their interest to the President. The President and Secretary shall compile the names of all members who have indicated an interest in participating on the Executive Board. The Treasurer shall confirm that the considered members are in good standing and that all financial obligations have been met.

Upon receipt of the names of interested candidates and confirmation that the interested candidates are in good standing, the candidates shall be presented at the Annual Meeting, after which, a vote of the members present shall be taken. Officers shall be elected by a majority vote by members of the CHSSBC in attendance at the Annual Meeting.

Section 2: Term of Office

The term of office shall be two (2) years commencing with the first day of the Fiscal Year.

Section 3: Filling Vacancies

The President shall appoint a successor to fill a vacated office for the remainder of the term. Action by the Executive Board is required to confirm the appointment.

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Article VI: Parliamentary Authority

Robert's Rule of Orders, as Revised, shall be the authority for all points of order not covered by the CHSSBC's Constitution, By-Laws and Amendments.

Article VII: Amendments

Section 1: Proposed Amendments to By-Laws

Proposed amendments to the By-Laws must be presented to the Officers for review. After review by the Officers, the proposed amendment shall be presented to the membership at the next regularly scheduled meeting, or specially called meeting.

Section 2: Voting

A two-thirds (2/3) vote of the members present at a regular meeting shall be needed to amend the By-Laws.

Having Been Passed, the Constitution and By-Laws of the Campbell High School Soccer Booster Club Inc. shall be in force and effect, this the ____ day of _____, 2015.

Executive Board Members
